

Profile

- ✓ I am a determined and self-motivated person with a very positive “can-do” attitude. I am willing to take on challenging new tasks with enthusiasm and thoroughness.
- ✓ From my various job roles, I have gained confidence and understanding in how to handle customers’ needs as well as being able to handle the demands of working in a pressurized environment.
- ✓ My initiative, ability to adapt quickly to different situations and creativity have being commended by my peers and managers in my various job roles.

Education/Qualifications

- Currently undertaking an MA in Public Relations at the Technological University of Dublin (2018-2019)
Modules: Public Relations Writing, Digital Public Relations, Public Relations Theory and Practice, Video Production and Presentation, Corporate Environment and Strategy, Public Relations Society and Ethics, Marketing Environment, Research Methodology and Public Affairs and Lobbying.
Dissertation: An examination into the management of the Irish Rugby Football Union’s (IRFU) corporate reputation.
- Bachelors in TSM- World Religions and Classical Civilizations from Trinity College Dublin (2014-2018)
Dissertation: “The hijab a sign of Oppression or a form of Expression?” An insight into the various interpretations of female Islamic dress
- Loreto Abbey Dalkey (2008 ~ 2014)
 6 honours and 2 passes

Experience

The Club Bar and Restaurant, Dalkey (Sept 2014 ~ Present)

Role:

Waitress 2014-2016. Promoted to bar supervisor in 2016-present.

Tasks:

- Supervising new staff members into their various job roles
- Pouring pints and serving drinks in a quick and efficient manner
 - Operating the till and monitoring cash levels
 - Stock taking of all drinks leaving the storeroom
 - Accepting deliveries and signing off on them
 - Changing kegs
 - Counting of cash and credit card receipts
 - Being responsible for functions of up to 80 people

The Duke of Cornwall, Toronto, Canada (Summer 2018)

Role:

Server and bartender

- Smart Serve Certified for the State of Ontario
- Taking food orders and food running
- Ensuring all food that leaves the kitchen is up to a certain standard
- Hostessing

James Joyce Library University College Dublin (UCD), Irish Social Science Data Archive (Summer 2017)

Role:

Data Analyst

- Processing application forms of applicants looking for data for their thesis'
- Storing data while meeting the standards of the data protection Acts 1998 and 2003
- Managing datasets and encrypting and decrypting data
- Sending data to applicants via file sender
- Filling in Excel Spreadsheets
- Answering any queries on email
- Updating the ISSDA website
- Sending out emails detailing any updates to our data collections

Interests: -

- Member of Dalkey Rowing Club
- Member of Seapoint Rugby Club
- Having won 3 medals over 3 consecutive years in the Hope Cup 10km row
- Travel
- Member of Flyefit gym

References

~References available upon request~